

Activity Objectives

eot- 01	The EoT Matrix
eot- 02	Evaluating Training Courses
eot- 03	Exercise - Planning an EoT Intervention
eot - 04 a	Role Analysis
eot - 04 b	Role Profile
eot - 04 c	Role Review
eot - 04 d	Reviewing EoT Function
eot - 04 e	EoT Role Profile
eot - 05	Issues of Assessment
eot – 07a	Exercise - Obtaining Information for EoT
eot - 07b	Course Director's Report
eot – 07c	Course Evaluation Questionnaire
eot - 08	Steps in Developing an Evaluation System
eot - 09	Reviewing a Training and Development Function
eot - 10	Exercise - Restaurant Performance
eot - 11	Identifying Training Costs
eot - 12a	StipTrain Case Study - Introduction
eot - 12b	IT Training Proposal
eot - 12	ECDL Sample Test - introduction
eot - 1b	ECDL Sample Tests - examples
eot - 2c	ECDL/ICDL Proposal
eot - 13	Feedback
eot - 14a	Exercise - 'Cell-Mates' - briefing
eot - 14b	Exercise - 'Cell-Mates' - OHP transparency
eot - 15	Guidance on Learning Logs
eot - 16	Exercise - Objective Test Items
eot - 17	EoT Matrix - purposes and users
eot - 18	Review of In-Tray Items
eot - 19	Assessing Training Effectiveness: Terms
eot - 20	Questions for Planning a Distance Learning Centre
eot - 21	Oral Test Questions
eot - 22	Personal Introductions
eot - 23	Distance Learning De-Briefing
eot - 50	Oral Questions
eot - 51a	Evaluation of DLM
eot - 51b	Evaluation of DLM Suggested Answers

In-Tray-intro	Introduction to In-Tray Exercise
In-Tray-01	Visual Aids
In-Tray-02	Investment in Training
In-Tray-03	Immediate Reaction Questionnaires
In-Tray-04	Supervisory Training and Development
In-Tray-05	Job Performance
In-Tray-06	Evaluation
In-Tray-07	Nominations
In-Tray-08	TNA/Eot
In-Tray-09	Assessment
In-Tray-10	Performance Aids
In-Tray-11	Types of Assessment
In-Tray-12	Evaluating Training Proposal
In-Tray-13	EoT team
In-Tray-14	Piloting Training
In-Tray-15	Monitoring Courses
In-Tray-16	Distance Learning
In-Tray-17	Evaluation
In-Tray-18	Guest Faculty
In-Tray-19	Projects
In-Tray-20	Inputs/Outputs
In-Tray-21	Impact Evaluation
In-Tray-panel	Panel In-Tray Assessment - Review
In-Tray-panel	Panel In-Tray Assessment - Marks